PEOPLES HEALTH

Authorization Portal Quick Tips

Infusions, Injections and Oncology

Category	Procedure and Frequency	Additional Instructions
Infusion Therapy	Type Infusion Therapy in Office and enter: - # of visits total for the needed date span - If date span is not known, select a 1 month span Type Infusion Therapy and enter: - # of visits total for the needed date span - If date span is not known, select a 1 month span Type Infusion Therapy in hospital and enter: - # of visits total for the needed date span - If date span is not known, select a 1 month span - If date span is not known, select a 1 month span	 Place of service: office or form or off campus outpatient hospital or on campus outpatient hospital Attach signed physician order Attach all necessary clinical documentation to justify request
Injections	Type ESI and enter: - # of visits total for the needed date span - If date span is not known, select a 1 month span Type Facets and enter: - # of visits total for the needed date span - If date span is not known, select a 1 month span	 Place of service: 11 office or 22 on campus outpatient hospital or 19 off campus outpatient hospital or 24 ambulatory surgical center Attach signed physician order Attach all necessary clinical documentation to justify request For injections other than ESI or Facets, enter Injection for the procedure and enter all procedure(s) and code(s) in the Notes
	 Type Injection and enter: # of visits total for the needed date span If date span is not known, select a 1 month span Document all procedure(s)/code(s) in the <i>Notes</i> section on the request 	
Medications Part B Only	Type Infusion Therapy in Office and enter: - # of visits total for the needed date span - If date span is not known, select a 1 month span Type Infusion Therapy in Hospital and enter: - # of visits total for the needed date span	 Enter HCPCS codes for Part B Medications Infusion Therapy in Office: Use place of service 11 (office) Infusion Therapy in Hospital: Use place of service 19 or 22 Infusion Therapy: Use place of service 12 (home) Attach signed physician order Attach all necessary clinical documentation to justify request
	 If date span is not known, select a 1 month span Type Infusion Therapy and enter: # of visits total for the needed date span If date span is not known, select a 1 month span 	
Oncology	Type Chemotherapy and enter: - # visits total for up to a 6 month calendar	 Place of service: 11 office 19 off campus outpatient hospital or
	Type Radiation and enter: - # visits total for up to a 3 month calendar span	 22 on campus outpatient hospital or Attach signed physician order Attach all necessary clinical documentation to justify request
	-	led if being done within the timeframe of the approved authorization. uthorization indicating the name of the new drug and/or new frequency